

Airways Pension Scheme (APS) NOTIFICATION OF A CHANGE OF ADDRESS

This form is for Deferred members and Pensioner members only. Active members (current employees of BA or IAG who contribute to the APS) must notify BA of their change of address using BA's ESS system.

You must complete all sections of this form for us to update your record.

Member's personal details:

Full name:			
Pension reference number:			
Date of birth:		National Insurance No:	
Personal email address:			
Contact telephone number:			

Member's Previous address:

Address Line1: _____ Address Line4: _____

Address Line2: _____ Postcode/Zip/Area code: _____

Address Line3: _____ Country: _____

New address:

Address Line1: _____ Address Line4: _____

Address Line2: _____ Postcode/Zip/Area code: _____

Address Line3: _____ Country: _____

When did you move to your new address?	
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Supporting evidence*:

In line with data protection and fraud prevention measures, it is important for us to verify your identity before we make any changes to your personal records. Please enclose:

1. A photocopy of your passport/driver's licence

*If you act on behalf of our member and hold a 'Power of Attorney' (POA). Please complete and sign this form on their behalf and attach the certified copy of the signed POA for our records (unless you have previously provided it). The photo evidence in support of this form is still required.

Declaration

If you have registered for online communications, you can log in to the secure area of mybapension.com and update your personal records. This is the fastest and safest way to update your details.	
Signed _____	Date _____
Please ensure you have enclosed the evidence required. We cannot accept this form if it's not signed.	

Please post your completed form and evidence to: British Airways Pensions, PO Box 2074, 8 Castle Street, Liverpool, L69 2YL. Alternatively, you can email it to post.inbound@bapensions.com